

**Lincoln Hills Photography Club (LHPC)**  
*Minutes of January 10, 2017 Board Meeting*

Participants:

Board Members: Brad Senn, President and facilitator; Truman Holtzclaw, Vice President; Dale Petersen, Treasurer; Debra Raach, Secretary  
Others: Bob Baikauskas, John Campbell, Rhonda Campbell, John Fedors, Jeff Hanner, Phil Harmon, Bill Kress, Diane Margetts, Charlie Schuman, Gary Sloan

I. CALL TO ORDER- 9:00 AM in Orchard Creek Multi-Purpose Room.

II. ROLL CALL by way of introductions. Welcomed Diane Margetts, new Communications Chair. She will write the Compass and Sun Senior News articles, general meeting announcements and the News page on the website.

III. OLD BUSINESS

- a) Minutes of the 12/13/16 Board Meeting were approved as distributed. Discussion ensued as to whether we should email the minutes to the general membership. Decision was reached to post to the LHPG website after approval.
- b) IRS filing of 990N-e-postcard has been filed and accepted. Federal is now done. Rhonda is still getting letters but Dale states that will soon be resolved as his name is the new contact. If she receives any additional correspondence, change of address forms will be filed.
- c) California tax filing: Charlie and Dale have received the Secretary of State certification that we're an unincorporated non-profit organization. Will file form 3500 with Franchise Tax Board once our tax number is received. Filing deadlines have passed but the appropriate steps are being followed and there will not be a penalty.
- d) Rudi Franke has completed a new, diverse logo and wants to meet with Brad to discuss. The new logo will be incorporated slowly.
- e) Christmas Party/Breakfast: Discussion as to future location, possible door prizes rather than bringing gifts for give away. Brad will convene a group to discuss further.
- f) Club Flyer: Debra passed around another draft; received final comments/suggestions.
- g) Videography Group Merger: Phil (Videography grp. treasurer) gave check to Dale for the 14 members that were not already LHPC members. Jeff to work with Bob to establish a section on the website and with Kate McCarthy (Video grp) for input. Jeff will work with Diane Margetts on Compass/Sun Senior News communications. The Video SIG will concentrate on sharing and editing. Jeff also shared the concern of CCOC with no. of SIGs and how much space/rooms they require.

IV. OFFICER AND CHAIR REPORTS

- a) **Treasurer/Membership Report** (Dale Petersen): Checking account balance at Umpqua Bank is \$5,621.02, with one outstanding check. Club membership is 145 members from 119 households after gaining 14 new members from the merger of the Video group. Dale requests that expenses, with receipts, be submitted in an expedient manner.
- b) **Field Trips** (Les Thomas not in attendance): Bob wants a web page with PDFs and maps for the Death Valley trip in March. Needs any planning documents by Wed., Jan. 25<sup>th</sup> to

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post for February. 4 people (Kathy Houston, Charlie, Les & Truman) are putting together info materials for the pre-trip meeting of Jan. 13<sup>th</sup>.

Old Sacramento night field trip: Truman would like to wait till March/April for good weather. Alternatively, he suggested a “flash” field trip with the possibility of a “heads-up” email. Rendezvous at OC parking lot so groups go together; safety in numbers. It was noted that anyone can put together a field trip. With 145 members in club, options are good.

- c) **Exhibits** (Rhonda Campbell): Rhonda and Vicki White will be splitting the duties of organizing the exhibits, with Vicki taking over after the January hanging. Rhonda passed out a list of dates of future exhibits.

Simple Pleasures:     Jan 23 to Apr 24: Anything Goes (Jan. 11 deadline submission)  
                                  Apr 24 to Jul 24: Old Things  
                                  Jul 24 to Oct 23: Colorful summer  
                                  Oct 23:           Field Trips I’ve Known & Other Adventures

Orchard Creek: March and/or August (Brad signed us up). Jeannine Balcombe to advise of guidelines and expectations

Buonarroti: May and June

Umpqua Bank: September

Art League of Lincoln: March (Feb. 15<sup>th</sup> submission deadline)

- d) **Enhancement SIG** (Gary Stephens was not in attendance): No discussion.
- e) **Round Table** (John Campbell): May show video of the Tractor Museum.
- f) **Print SIG** (Bob Baikauskas): Discussed drop in attendance. Considering change in format.
- g) **Lifestyle/Event Photography** (Jim Cormier/Charlie Schuman): Positive feedback from the Community Chorus shoot.
- Photo shoot may be set up at Kilaga and OC lodges for portraits of staff, instructors, etc. for Jeannine Balcombe’s files. Need to work out ongoing portraits of future new staff.
  - Jim is currently photographing 2 houses who are having work done to replace Kitec plumbing.
- h) **Video SIG** (Jeff Hanner): Will explain new video equipment to be installed at Kilaga. What it can do, how to use.
- i) **Programs** (Truman Holtzclaw): Guest photographer Jerry Berry will be presenting at February general meeting.

V. NEW BUSINESS

- a) Club Expo, February 28<sup>th</sup>, 10 am to 2 pm: Truman will organize, many volunteers to help. Brad will give Truman organizing documents to assist him. Video will be set up by Jeff. Brad has already requested 2 tables by stage or secret garden doors.
- b) New Resident Orientation, Jan. 11<sup>th</sup> at OC ballroom. Brad will be giving a short presentation on the Photography Club.
- c) The club received 3 punch cards (\$20 value) from Meridians as result of the Christmas breakfast. Two were given to Brad so that he may award for work well. One given to

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Charlie for his work on the tax filings. It was suggested Rudi be given one for his work on the new logo.

- d) Biannual Club Meeting, Kilaga Presentation Hall on Jan. 18<sup>th</sup> at 10 am. Brad and Dale attending. The revised, Board of Director-approved bylaws and guidelines will be presented. Jeff Anderson will speak about Lifestyles.
- e) Charlie received 3 cameras donated to the club by someone that no longer wants to do photography. He suggested we loan these cameras to someone that wants to learn. Charlie will keep the inventory. May need to set up a committee to discuss holding workshops for learning.
- f) Dropbox: Motion was made and passed to eliminate this ‘account in the cloud’ as it’s not really being used.
- g) March Board Meeting/General Meeting: As the Death Valley field trip overlaps the usual dates, a motion was passed to reschedule the board meeting to Wed., March 1 after the Enhancement SIG. The General Meeting will continue as usual with Bob Baikauskas and Rhonda Campbell running. It will still be a Show & Tell. John Campbell will receive the photos. Charlie will use the unneeded but reserved room time for the staff portraits.

**VI. SUMMARY OF ACTION ITEMS CONTINUING OR DEVELOPED DURING THE MEETING**

- a) Charlie and Dale will file form 3500.
- b) Bob and Charlie to get documents posted on website for Death Valley trip.
- c) Jeff H. to work with Diane on Sun Senior News article. Work with Bob to set up video section on photo club website.
- d) Truman will write up something on an Old Sacramento night photo trip.
- e) Brad: Organize an approach for a member’s forum at April general meeting to discuss what they want in their club. Form committee to discuss new ideas for SIGs. Provide Truman organizing documents for Club Expo. Work with Rudi on updated logo and give him a Meridian’s card. Organize group to investigate changing Christmas breakfast venue and/or door prizes.
- f) Charlie and Debra to send letter of appreciation to the donor of the cameras.
- g) Bob to post approved board minutes to website

**VII. ADJOURNED at 11:10 am.**